

ART IN PUBLIC PLACES: YOUTH AND THE ARTS – 2020

Public Arts Advisory Committee (PAAC) – City of Twentynine Palms

6136 Adobe Road, Twentynine Palms, CA 92277 – www.29palms.org

Guidelines for Grants to Support Youth and the Arts Programs

1. Goals & Purpose

To nurture, enhance, and encourage the community's participation in the arts by providing financial support for art programs for the youth of Twentynine Palms. The Public Arts Advisory Committee (PAAC) particularly encourages cooperative ventures among cultural groups to provide programs that give youth experience in a variety of the arts, including visual arts, literary arts, and performing arts like music, dance, and theatre.

2. Grant Amounts

The PAAC has established a fund for Youth and the Arts Programs in 2020. Grants are available from \$100 to \$1,100, depending on the scope of the program and availability of funds.

3. Process

- a. ADVERTISEMENT (Feb/March) – Grant program announced via public media. See **Application Guidelines** below and on the City of Twentynine Palms website at www.29palms.org.
- b. APPLICATION (**Due on or before Monday, April 6**) – Applying entity should submit a request for funding for the proposed program per **Application Guidelines** below.
- c. ACCEPTANCE (Awards announced first week in May) – Applicants are notified electronically either approving, modifying, or denying the requested funding.
- d. FUNDING – Applicant should submit an invoice for funding to PAAC Outreach Liaison Vickie Waite, vickiewaite29@gmail.com. Invoice will be processed by the city and funds distributed to applicant at the requested date prior to the program launch.
- e. PUBLICITY – Applicant should send out announcements or press releases, with copies to the Public Arts Advisory Committee via email to the Outreach Liaison so the program can be included in the events posted on the City websites, 29palms.org and visit29.org, and other local/regional calendars.
- f. REPORT – Applicant must submit a report within 30 days of the program's conclusion.

4. Application Guidelines

- a. WHO– Organization, individual, group, club, or business that benefits the youth of Twentynine Palms: Legal name, date of establishment, IRS determination (if applicable).
- b. WHAT– Title and brief description (2 pages max) of the proposed program, including number and ages of the target population, instructors/mentors, and budget (estimated costs for supplies, instructors, etc.). NOTE: Grant will not cover certain expenses such as marketing and space rental.
- c. WHERE – Proposed location(s) of the program.
- d. WHEN – Proposed date(s) for the program.
- e. WHY – Goals of the program and proposed outcomes.
- f. HOW –Proposed plan to publicize the program and reach prospective participants.

5. Report

- a. Within 30 days of the program's conclusion grantees submit an electronic report—as a single Word document file—to the PAAC Outreach Liaison via email. The report should document the use of grant funds and detail program activities, attendance statistics, number of participants who benefitted, and perceived outcome.
- b. The report should discuss whether projected outcomes were met; if not, why? Include any suggested changes to make future programs more successful.
- c. The report should include digital images, scanned articles and reviews, quotes and comments, or other program coverage, *preferably as jpegs inserted into the Word doc or combined as a PDF*.

EMAIL: Grant applications, reports, invoices, and any questions can be emailed to the PAAC Outreach Liaison: vickiewaite29@gmail.com