



STAFF REPORT

TO: City Council
FROM: Finance Director
DATE: June 22, 2011
FOR CITY COUNCIL MEETING: June 28, 2011

SUBJECT: Memoranda of Understanding (MOUs) between the City of Twentynine Palms, the Town of Yucca Valley, The County of San Bernardino and the Marine Air Ground Task Force Training Command Marine Corps Air Ground Combat Center Twentynine Palms.

RECOMMENDATION: The City Council approve the MOUs and authorize the City Manager to sign on behalf of the City.

ORDER OF PROCEDURE:

Request Staff Report
Council Questions of Staff
Council Discussion
Motion/Second
Discussion of Motion
Call the Question

Attachments Memoranda of Understanding

BACKGROUND: During the flooding of August 2008, the base was able to send the City limited assistance. The incident caused the Base personnel to realize that there are some major issues that have to be overcome in order for communities to receive assistance from military installations in emergency situations. In the worst case, the request would have to be routed through the County, The State, FEMA and several other Federal organizations before authority is sent back down to the Base to send help. This could be a rather drawn out process, and delay assistance for quite some time.

Since that time, representatives of the Base, the County, the Town and the City have been working on possible ways to speed up the process. The result is the MOUs presented tonight as a series of five separate documents; Logistics Management and Resources Support, Emergency Management, Public Works, Transportation, and External Affairs. The reason for separate MOUs is because there may be departments at one of the entities that are not willing to sign on or have issues with particular sections of the agreements. If that occurs, we can still move forward with the other elements rather than delay the whole process.

ALTERNATIVES: N/A

FISCAL IMPACT: N/A

City Manager City Attorney City Engineer Finance Dir. Dept. Head



STAFF REPORT

TO: City Council via City Manager
FROM: Finance Director
DATE: June 9, 2011
FOR COUNCIL MEETING: June 28, 2011

SUBJECT: Adoption of the Measure I Five-year Plan for fiscal years 2011-2012 Through 2015-2016.

RECOMMENDATION: The City Council adopt Resolution No. 11-19 approving the Plan.

ORDER OF PROCEDURE:

Request Staff Report (Ron Peck Presenting)
Council Questions of Staff
Council Discussion
Motion/Second
Discussion of Motion
Call the Question (roll call vote)

Attachments

Measure I Five-year Plan,
Fiscal years 2011-2012 through
2015-2016.

Resolution No.11-19

BACKGROUND: Measure I is the result of an initiative passed by the voters of San Bernardino County, authorizing a ½% sales tax to be used for transportation purposes. The funds are authorized to be spent as follows: 70% for local street projects; 25% for regional street projects and 5% for transit. The five-year plan covers the local projects portion that the City spends directly.

The five-year plan is updated each year and submitted to San Bernardino Associated Governments (SANBAG). The City has elected to prepare the plan based on the Pavement Management Plan that was approved by the City Council in July 2010.

ALTERNATIVES: N/A

FISCAL IMPACT: The funds received will provide a major portion of the City's Street Maintenance program.

Review of Staff Report:

City Manager

City Attorney

City Engineer

Department Head

RESOLUTION NO. 11-19

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TWENTYNINE PALMS,
ADOPTING THE MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR
PLAN YEARS 2011 TO 2016**

WHEREAS, San Bernardino County voters approved passage of the current Measure I in November 2004, authorizing San Bernardino Associated Governments, acting as the San Bernardino County Transportation Authority, to impose a one-half of one percent sales tax on retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance 89-1 of the Authority; and

WHEREAS, Expenditure Plans of the Ordinance require each local jurisdiction receiving revenue from the tax to expend those funds pursuant to a Five-Year Capital Improvement Program adopted by resolution of the local jurisdiction; and

WHEREAS, Expenditure Plans of the Ordinance also require each local jurisdiction annually adopt and update the Capital Improvement Plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Twentynine Palms, State of California hereby adopts the Measure I Five-Year Capital Improvement Program for the fiscal years 2011-2012 through 2015-2016, a copy of which is attached to this resolution.

PASSED, APPROVED AND ADOPTED on the 28th day of June 2011.

Jim Harris, Mayor

ATTEST:

Charlene Sherwood, MMC, City Clerk

I hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Twentynine Palms at a regular meeting thereof, held on the 28th day of June, 2011, by the following vote of the Council:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

Charlene Sherwood, MMC, City Clerk

MOUNTAIN/DESERT SUBAREA CITY/TOWN/COUNTY					
MEASURE I CAPITAL IMPROVEMENT PLAN 2010/2015					
EXPENDITURE STRATEGY					
CITY OF TWENTYNINE PALMS					
Local Street Program (LSP): Measure I Local Streets revenues are allocated to					
YEAR	STREET & LIMITS	IMPROVEMENT	COST ESTIMATE		
LOCAL STREET PROJECTS (68%)					
2011/2012	Hwy 62, Sunrise to Canyon	Median	\$200,000		
	Leaf Ave, Hwy 62 to Amboy Rd.	Advanced Seal	\$110,000		
	Adobe & El Paseo Median	Crosswalk Flashing Light	\$20,000		
	Sullivan, Adobe to Hillside	Overlay	\$124,000		
	Hatch, Sullivan to Hwy 62	Advanced Seal	\$52,000		
	Amboy Rd, Utah Tr to Bagdad Hwy	Overlay	\$222,000		
	Mesquite Springs, El Paseo to Two Mile Rd	Overlay	\$138,000		
	Indian Trail, Mesquite Springs to Adobe	Overlay	\$44,000		
	Utah Tr, Mesa Rd to Amboy Rd	Advanced Seal	\$44,000		
	Utah Trail, Valle Vista to Mesa Road	Advanced Seal	\$44,000		
	Sunnyslope, Sun Valley to Hillside	Reconstruct	\$200,000		
	Bullion Mt. Road, Mesa Dr to Amboy Rd.	Overlay	\$23,000		
	Valle Vista, Condon to Bullion Mt.	Advanced Seal	\$132,000		
	Larrea Ave, 29 Palms Hwy to Two Mile Rd	Advanced Seal	\$100,000		
	Sun Valley, Hillside to Adobe Rd	Advanced Seal	\$55,000		
	Condon, Mesquite Springs to Adobe	Advanced Seal	\$100,000		
	Raymond Dr, Mesquite Springs Rd to Adobe Rd	Advanced Seal	\$42,000		
	Sunnyslope, Cocotillo to Artee	Reconstruct	\$56,000		
	Cocotillo Ave, Sunnyslope to Two Mile Rd	Overlay	\$53,000		
	Joshua, Split Rock to Adobe	Overlay	\$83,000		
		Subtotal		\$1,668,000	
	2012/2013	Sullivan Rd, Hillside Ave to Adobe Rd	Overlay	\$124,000	
		Valle Vista, Adobe to Condon	Reconstruct	\$25,000	
		Valle Vista, Utah Tr to Bagdad Hwy	Advanced Seal	\$22,000	
		Indian Tr, Mesquite Springs Rd to Adobe Rd	Advanced Seal	\$44,000	
		Valle Vista, Utah Tr to Bagdad Hwy	Advanced Seal	\$22,000	
		Bagdad Hwy, Valle Vista to Mesa Dr	Advanced Seal	\$42,000	
		Sullivan Rd, Hatch to Adobe	Reconstruct	\$58,000	
		Cholla Ave, Valle Vista to End	Advanced Seal	\$33,000	
		Amboy Rd, Bullion Mt to Bagdad Hwy	Reconstruct	\$47,000	
		El Paseo, Lupine Ave to Larrea	Advanced Seal	\$31,000	
Bullion Mt Rd, Valle Vista to Mesa Dr		Advanced Seal	\$22,000		
Sunnyslope, Lupine Ave to La Bamba Tierra		Advanced Seal	\$22,000		
Raymond Dr, Mesquite Springs Rd to Adobe Rd		Advanced Seal	\$42,000		
		Subtotal		\$546,000	
2013/2014		Mariposa Ave, Sunnyslope to Hwy 62	Advanced Seal	\$27,000	
		Indian Trail, Utah Tr to Willow Ave	Advanced Seal	\$20,000	
		National Park Dr, West of Mara to Hwy 62	Advanced Seal	\$63,000	
		Valle Vista, Condon Rd to Utah Tr	Reconstruct	\$26,000	
		Paño Verde Ave, Desert Dunes Dr to Two Mile	Advanced Seal	\$28,000	
		Bagdad Hwy, Mesa Dr to Amboy Rd	Advanced Seal	\$42,000	
		Adobe Circle, Two Mile to End	Advanced Seal	\$23,000	
		Split Rock Ave, El Paseo to Hwy 62	Advanced Seal	\$35,000	
		Albora Vista Dr, Hwy 62 to Sullivan Rd	Advanced Seal	\$27,000	
		Valle Vista, Adobe Rd to Condon Rd	Reconstruct	\$25,000	
		Albora Ave, Gorgonio to Sunnyslope	Advanced Seal	\$23,000	
		Joshua Dr, Adobe Rd to Desert Knoll	Advanced Seal	\$34,000	
		La Bamba Tierra, Two Mile to Larrea	Advanced Seal	\$23,000	
		Old Dale Rd, Hillside Ave to Adobe Rd	Advanced Seal	\$23,000	
			Subtotal		\$434,000
		2014/2015	Joshua Rd, Adobe Rd to End	Advanced Seal	\$18,000
			Chia Ave, Sunnyslope to Gorgonio	Advanced Seal	\$20,000
	Marine Ave, Two Mile to Paseo Dr		Advanced Seal	\$25,000	
	Gorgonio, Encelia Ave to Morongo Rd		Advanced Seal	\$20,000	
	Old Dale Rd, Mission Ave to Mesquite Springs Rd		Advanced Seal	\$18,000	
	Sun Valley, Morongo Rd to La Bamba Tierra		Advanced Seal	\$22,000	
Buena Vista Dr, Split Rock to Adobe Rd	Advanced Seal		\$23,000		
Albora Ave, Sarmarkand to Two Mile	Advanced Seal		\$26,000		
Cocotillo Ave, Gorgonio to Sunnyslope	Advanced Seal		\$26,000		
Smoke Tree Ave, Buena Vista to Hwy 62	Advanced Seal		\$13,000		
Sahara Ave, Baseline to Morning Dr	Advanced Seal		\$29,000		
Albora Ave, Baseline to Morning Dr	Advanced Seal		\$29,000		
Morongo Rd, Sunnyslope to Joshua Dr	Advanced Seal		\$26,000		
Lazy Joe, Sierra Dr to Two Mile	Advanced Seal		\$10,000		
Gorgonio, Indian Cove Rd to Lear Ave	Advanced Seal		\$10,000		
Sunnyslope, Encelia Ave to Lupine Ave	Advanced Seal		\$13,000		
Homenstead Dr, Mesquite Springs Rd to Lazy Joe	Advanced Seal		\$12,000		
Desert Trail Dr, Datura Ave to Mesquite	Advanced Seal		\$13,000		
Bullion Ave, Juanita Dr to Sullivan Rd	Advanced Seal		\$17,000		
	Subtotal			\$368,000	
2015/2016	Willshire Ave, Hwy 62 to Baseline		Reconstruct	\$46,000	
	Mojave Rd, Hwy 62 to End	Reconstruct	\$39,000		
	Copper Mt Rd, Hwy 62 to End	Overlay	\$113,000		
	Gorgonio Dr, Adobe Rd to Desert Knoll	Advanced Seal	\$42,000		
	Mojave Ave, Sunnyslope to Vertebra Dr	Overlay	\$108,000		
	Sierra Dr, Adobe Rd to Artee Ave	Advanced Seal	\$12,000		
	Baseline, Adobe Rd to Utah Tr	Reconstruct	\$43,000		
	Sherman Rd, Hwy 62 to End	Reconstruct	\$27,000		
	Halsey Ave, Two Mile to Joe Davis	Advanced Seal	\$11,000		
	Mission Ave, Sullivan Rd to Goodhill	Advanced Seal	\$13,000		
	Luckie Ave, Two Mile to Joe Davis	Advanced Seal	\$31,000		
	Antac Ave, Desert Knoll to Two Mile	Overlay	\$63,000		
		Subtotal		\$888,000	
		TOTAL		\$3,784,000	

Contact Name: Name: Ronald Peck
 Title: Finance Director
 Telephone Number: (760) 367-1972
 Resolution No. 11-19 adopted 06-28-11
 Measure I Local Funds Estimate (\$ y/c) \$3,800,000



STAFF REPORT

TO: City Council
FROM: Finance Director
DATE: June 9, 2011
FOR CITY COUNCIL MEETING: June 28, 2011

SUBJECT: Appointment of City Treasurer

RECOMMENDATION: The City Council adopt Resolution No. 11-20.

ORDER OF PROCEDURE:

Request Staff Report
Council Questions of Staff
Council Discussion
Motion/Second
Discussion of Motion
Call the Question

Attachment Resolution No. 11-20
--

BACKGROUND: The City Manager has traditionally also acted as the City Treasurer. Since the resignation of Michael Tree, no one has occupied the position. Staff recommends Richard Warne be appointed to the position.

ALTERNATIVES: N/A

FISCAL IMPACT: N/A

City Manager City Attorney City Engineer Finance Dir. Dept. Head

RESOLUTION NO. 11-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TWENTYNINE PALMS, THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS REDEVELOPMENT AGENCY AND THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS PUBLIC FINANCING AUTHORITY APPOINTING A TREASURER

WHEREAS, The office of Treasurer is necessary for the functioning of the above named entities; and

WHEREAS, The position has been vacated with the resignation of Michael Tree; and

WHEREAS, The City now has a new permanent City Manager, Richard N. Warne.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Twentynine Palms, State of California and the Board of Directors of the Twentynine Palms Redevelopment Agency and the Board of Directors of the Twentynine Palms Public Financing Authority hereby appoint Richard N. Warne to the position of Treasurer for the City of Twentynine Palms, the Twentynine Palms Redevelopment Agency and the Twentynine Palms Public Financing Authority.

PASSED, APPROVED AND ADOPTED on the 28th day of June 2011.

Jim Harris, Mayor/Chairman of
the Board of Directors

ATTEST:

Charlene Sherwood, MMC,
City Clerk/Secretary

I hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Twentynine Palms at a regular meeting thereof, held on the 28th day of June, 2011, by the following vote of the Council:

AYES:	MEMBERS:
NOES:	MEMBERS:
ABSENT	MEMBERS:

Charlene Sherwood, MMC,
City Clerk/Secretary



STAFF REPORT

TO: City Council
FROM: City Manager
DATE: June 22, 2011
FOR COUNCIL MEETING OF: June 28, 2011

SUBJECT: Distribution and Presentation of Proposed Budget for Fiscal Year 2011-2012.

RECOMMENDATION: City Council receive the proposed budget for Fiscal Year 2011-2012, listen to a brief presentation by the City Manager and set dates for a work meeting, and a public hearing.

ORDER OF PROCEDURE:

Request Staff Report (Richard Warne presenting)
Council Questions of Staff
Council Discussion
Motion/Second
Discussion of Motion
Call the Question

BACKGROUND:

The City Manager has been working diligently to prepare the proposed budget for Fiscal Year 2011-2012 since his arrival on May 2, 2011. He plans to have the proposed budget finished and ready for distribution to the City Council and public at the meeting.

DISCUSSION:

The proposed FY2011-2012 budget will be a financial plan, policy document, operations guide and communications device. It will conform to the highest national budget standards published by the Government Finance Officers Association of the United States and Canada (GFOA). Its pages will contain the proposed policies and strategies that will be pursued in the coming year by the City along with goals for City departments and footnotes. These footnotes will contain detailed explanations of revenue sources, programs, and the City's past, present and future financial transactions and activities for review by the public and City Council.

ALTERNATIVES:

City Council and public will have changes they will wish to make in the proposed budget during the budget review process.

FISCAL IMPACT:

Fiscal impacts are outlined in the proposed budget.

Review of Staff Report:

City Manager City Attorney Finance Director Dept. Head