



Solid Waste Self Hauler Application

Self Hauler Name: _____

Mailing Address: _____

City, State and ZIP: _____

Telephone(s): _____

Physical address of registered self hauling location: _____

Parcel Number of registered location: _____ - _____ - _____

Please review the attached requirements and submit your application to the City Clerk's Office at City Hall at the earliest possible date.

CERTIFICATION

(To be completed by Applicant)

As applicant for a self hauler permit, I certify that I have read and understand the attached requirements, and shall comply with all City and State requirements for transport and disposal of solid waste and for reporting, transport, and recycling of recyclable materials. I understand that I am responsible for compliance and that my failure to comply will invalidate my registration and permit as a self hauler and may result in criminal prosecution.

Signature: _____ Date: _____

APPROVAL

(To be completed by City)

Approval is conditional and subject to applicants ongoing reporting and compliance with the Municipal Code. This permit expires _____ and notification by the City prior to expiration will not be provided. The applicant must reapply each year.

Approved by: _____

Signature: _____ Date: _____

REGISTRATION

Please provide the information requested on page one of this form and submit it to the City Clerk's office. Your application will be reviewed and if consistent with the Municipal Code, a permit will be issued. If approved, your self hauler permit will be valid through June of each year.

APPROVED SELF HAULER PERMITS EXPIRE ANNUALLY AND SELF HAULERS MUST REAPPLY EACH YEAR PRIOR TO MARCH 31ST.

REQUIREMENTS

Please submit the following with your application:

- A photo or narrative description of all bins, carts, roll off boxes and other containers to be used for trash containment.
- A description of all transport and disposal equipment to be used for the transport of solid waste and specify destination of disposal site and frequency of disposal.
- A narrative description of your existing or proposed recycling program, demonstrating that 50% or more of the solid waste generated on your property will be recycled.

As a self hauler, you are only permitted to collect, transport and dispose of solid waste generated by and upon property owned, operated or controlled by you. Except as specifically authorized by the Municipal Code, self haulers are not permitted to share, place solid waste in, or otherwise use the bin, cart, roll off box, or other container of another person or business.

Per the Municipal Code, self hauling activities may not be undertaken as a commercial enterprise. Self haulers must rent or purchase all equipment, including containers and collection and transportation equipment, at a fair market value. A self hauler may utilize its own employees to undertake self hauling activities, but under no circumstance may a self hauler utilize an independent contractor for waste disposal services other than the contractor with whom the City has entered into an exclusive franchise agreement.

RECYCLING

With adoption of Assembly Bill 939, the State of California mandates that 50% or more of all solid waste is diverted from landfills and is recycled. Upon approval of your recycling plan, please submit to the City Clerk's office, copies of receipts demonstrating that you have effectively recycled recyclable materials to the extent and in the manner required by state law. Receipts are required quarterly as follows:

For the period:

Receipts for all items disposed at the transfer station and recycle items must be submitted by:

July 1-September 30
October 1 – December 31
January 1 – March 31
April 1 – June 30

October 15
January 15
April 15
July 15

PER REQUIREMENTS ESTABLISHED IN THE MUNICIPAL CODE, THE CITY CLERK MAY REQUIRE MORE FREQUENT SUBMITTAL OF RECEIPTS OR ADDITIONAL INFORMATION TO ENSURE PROTECTION OF THE PUBLIC HEALTH, SAFETY AND WELFARE.

CONTAINERS

Each self hauler shall either own or rent the bins, carts, roll off boxes or other solid waste disposal containers and they must conform to industry standards for solid waste disposal and must be approved by the City Clerk in writing prior to approval of a self hauler registration. In addition, containers must comply with the following requirements:

- Refuse carts must be uniform, and a different color (not merely a different color lid) from recycling carts;
- All containers must be maintained in good repair;
- All containers must be maintained in a sealed, watertight condition;
- Self haulers shall remove any graffiti that appears on containers within 24 hours after becoming aware of it.

COLLECTION AND TRANSPORT EQUIPMENT

Collection and transport equipment, including but not limited to transport trucks and vehicles, shall comply with those requirements set forth in section 10.04.070 of the Municipal Code, which states:

- Any truck used for the collection or transportation of solid waste, shall be leak proof and equipped with a close-fitting cover which shall be affixed in a manner that will prevent spilling, dropping or blowing of any solid waste upon any public or private right-of-way during collection or transportation.
- Every truck used for collection or transportation of solid waste shall be maintained in a clean and sanitary condition, neatly and uniformly painted, and shall carry a shovel, broom and fire extinguisher.

- Every contractor shall, not less than once every seven (7) calendar days, clean and disinfect both the inside and outside of all trucks in which solid waste is stored, collected or otherwise placed.
- Collection vehicles which are not operating properly shall be removed from service until repaired and operating properly. Collection vehicles shall receive all scheduled maintenance in accordance with the manufacturer's specifications and schedule, if any. Collection vehicles shall be repaired after any accident, breakdown or any other cause so as to be maintained in a safe and operable condition. Contractors shall keep accurate records of maintenance and repairs for solid waste collection vehicles, recorded according to date and mileage, including signed verifications that repairs and maintenance have been properly performed. Such records shall be available to the City upon request.
- No vehicle shall be utilized if it is leaking brake, hydraulic, or other fluids, and a contractor or any self hauler shall clean up any leaks or spills from vehicles. No fluids shall be washed into storm drains, City streets, flood channels, basins, or public rights-of-way at any time. All solid waste collection vehicles must be equipped with absorbent for such clean up efforts.
- Upon request, a contractor shall furnish the City with a written inventory of all equipment, including collection vehicles and containers, used in solid waste disposal activities.
- In transporting solid waste, self haulers shall utilize vehicles of a size, weight, nature, and type so as to not be unreasonably intrusive on the community with respect to noise, emissions, maneuverability, safety, and other factors and to avoid or minimize pavement damage and wear and tear of the street or adjacent properties, as approved by the City Clerk.
- Self haulers shall not load vehicles in excess of the manufacturer's recommendations or limitations. Noise levels of equipment used for collection shall not exceed 75 when measured at a distance of 25 feet from the vehicle, five feet from the ground.
- Self haulers shall maintain in good repair any and all containers used for the collection and/or transport of solid waste.
- Collection and transport equipment utilized by a self hauler must be approved by the City Clerk in writing prior to issuance of a self hauler registration.

CONSTRUCTION AND DEMOLITION WASTE

Self hauler must comply with the goals and objectives of AB 939 by diverting at least fifty percent (50%) of any construction and demolition waste, as that term is used in AB 939, generated upon the self hauler's premises. Self haulers must comply with section 10.04.080 of the Municipal Code, which states:

Any person who generates solid waste in connection with the construction of a new building, a building addition, remodeling or the demolition of any structure for which a building permit is required, shall either make arrangements for solid waste handling service with the use of containers from a contractor or be registered to self haul such solid waste in the manner set forth herein. Failure to produce evidence of compliance with this Section upon the request of a City building inspector, code enforcement officer or other City officer shall result in the red-tagging of the project by the inspector until this Section has been complied with, in addition to constituting a violation of this Chapter.

Additionally, if premises serviced by a self hauler generate construction and demolition waste, the self hauler shall provide to the City copies of receipts and written documentation demonstrating the percentage of construction and demolition waste that was diverted. Such receipts and documentation must be submitted to the City within thirty (30) days of diversion. Failure to timely provide the City with receipts and documentation relating to the diversion of any construction and demolition waste shall invalidate the self hauler's registration.

COLLECTION FREQUENCY

Upon application to the City for a self hauler permit, the City Clerk shall determine how frequently solid waste must be collected, transported and disposed from the subject premises. This determination shall be based upon the nature of the premises, the type of solid waste generated by the premises, and the collection capacity of the self hauler as demonstrated by information in the application.

HAZARDOUS AND SPECIAL WASTES

Unless lawfully and currently licensed under state, federal and local laws, no self hauler shall engage in the collection, transport or disposal of hazardous materials or special wastes.